

Dickson County High School

509 HENSLEE DRIVE, DICKSON, TENNESSEE 37055

PHONE (615) 446-9003

ED LITTLETON, *Principal*

FRANCES CONNELLY, *Asst. Principal*

WADE DANIEL, *Asst. Principal*

JOEY HOLLEY, *Asst. Principal*

TROY WILLIAMS, *Asst. Principal*

Date _____

Dear Parents/Guardians:

Please be reminded that students in the Dickson County School System shall have an approved record of attendance. An approved record of attendance is considered to be ninety percent (90%) in **each** class. Please refer to the Dickson County High School student handbook for additional information. Any absences, per semester, over **nine (9)** must be made up after school in **Time for Time**. Each day requires 45 minutes per class. Principals may waive the make-up requirement for students who have a passing grade for the grading period **and** are able to **pass the final exam** over the content of classes where the students' attendance is less than ninety percent. **It is the student's responsibility to attend Time for Time.**

Class _____ Teacher _____

Student ID# _____

As of _____ your son/daughter _____ has already missed _____ days. Please try to make sure that he/she is at school each day or be aware of the **Time for Time** rule. **Time for Time is offered on Monday and Wednesday beginning at 3:15 in the After School Detention room.**

Sincerely,



Principal, Dickson County High School